



April 2, 2020

To: All DoorKing Customers

Re: **COVID-19 (coronavirus) Impact on Operations Update 4-2-20**

Government officials have stated that the COVID-19 virus infection rate continues to grow rapidly and that they anticipate the growth rate will peak in mid-April. In California, we are still under Gov. Newsom's Executive Order N-33-20 which mandates that all individuals living in the state to stay at home. Additionally, other States are now issuing stay at home orders and Federal Government Officials are continuing to urge people to stay at home to help stem the spread of this virus.

At DoorKing, we continue to monitor the ongoing impact of COVID-19 on a daily basis. Our number one priority is the safety and health of our 200+ employees, something we cannot and will not gamble with. We are also taking into consideration our civic responsibilities and Gov. Newsom's order. With this in mind, our facilities here in Inglewood, CA remain closed. To do otherwise would be irresponsible on our part.

The following departments are operating:

- Tech Support, Order Entry and Sales Department personnel are working from their homes and are available to answer your calls.
- We are only able to ship small parts/items needed for repairs as our limited staff maintains the recommended social distancing requirements. We are not shipping any finished goods at this time.
- Our products are available through distribution throughout the country.

Please feel free to reach out to us if you have any questions or concerns. We hope everyone remains safe and follows their State's mandates so that working together, we can stop the virus once and for all.

Sincerely,

DoorKing, Inc.